

Gaylord Community Productions
Dinner Theater Proposal Form

Name: _____

Address: _____

Phone: _____

e-mail address: _____

Project Name: _____

Project Lead(s): _____

Project Description:

Describe the type of venue you envision for your project:

What technical/ financial assistance will you need from Gaylord Community Productions?

If you are requesting financial assistance, please complete the attached proposed budget for your show.

<u>EXPENSES</u>	<u>Amount</u>	<u>Comments</u>
Program	_____	_____
Advertising(print,radio)	_____	_____
Posters/tickets	_____	_____
Royalties	_____	_____
Scripts/Music	_____	_____
Costumes/ Make up	_____	_____
Sets	_____	_____
Props	_____	_____
Lights	_____	_____
Miscellaneous	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL	_____	

Please complete the following project check list

Auditions Not needed I will handle Need Assistance (describe below)

Sets Not needed I will handle Need Assistance (describe below)

Props Not needed I will handle Need Assistance (describe below)

Costumes Not needed I will handle Need Assistance (describe below)

Sound Not needed I will handle Need Assistance (describe below)

Music Not needed I will handle Need Assistance (describe below)

Lighting Not needed I will handle Need Assistance (describe below)

Ticket Sales Not needed I will handle Need Assistance (describe below)

Public Relations/
Advertising Not needed I will handle Need Assistance (describe below)

Technical Help Not needed I will handle Need Assistance (describe below)

=====

KEY TEAM MEMBERS

List the people who have committed to be involved with your project and their role/job.

Name	Role/ How they will be involved
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

I agree that if my request is approved, Gaylord Community Productions will serve as an Executive Producer and will perform the services agreed upon in by both parties. Unless otherwise noted, Gaylord Community Productions will retain financial proceeds to the production.